



DEPARTMENT: HOME AFFAIRS

REPUBLIC OF SOUTH AFRICA

## APPLICATION FOR A VISA

[Section 1(xlii) of Act 13 of 2002: Regulation 8]

### IMPORTANT INSTRUCTION AND INFORMATION

*(Please read carefully)*

#### PURPOSE OF A VISA

A visa only enables the holder to proceed to a port of entry before or on the expiry date of the visa, where the holder must comply with the applicable law, regulations and the following requirements of the Republic of South Africa. No fixed travel arrangements must be made prior to the issuing of the visa and five (5) – ten (10) days must be allowed for the processing thereof.

#### ENTRY REQUIREMENTS

- An acceptable passport / travel document to be valid for no less than 30 days after the expiry of the intended stay and containing at least one unused page when presenting it for endorsements.
- A valid visa, if required.
- Sufficient funds.
- A return / onward ticket.
- Yellow fever certificates are required if the journey starts or entails passing through the yellow fever belt of Africa or South America.

#### WHERE TO APPLY FOR A VISA

- At the South African diplomatic or consular representative in the applicant's country of normal residence, which includes permanent residence and long-term temporary residence.
- At the South African diplomatic or consular representative in the country of which the applicant validly holds a valid passport.
- At the designated South African diplomatic or consular representative when a mission is not present in the applicant's country of residence.

**NB:** Applications lodged at a place other than the above may be referred by the consular officer to the above offices which will imply a longer processing time.

- Visas **CANNOT** be applied for at South African ports of entry.

## **WHAT TO SUBMIT**

- Passports must accompany the visa applications when submitted at a South African diplomatic or consular representative.
- Proof of booking of airline ticket.
- 2 Identity photographs.
- Prescribed visa fee, if not exempted thereof.
- Supporting documentation confirming the purpose of the visit.
- Vaccination certificate, if required.

## **FEES**

Nationals of certain countries are subject to visa fees. Fees are levied per application and are not refundable should the application be refused.

## **PERSONS IN TRANSIT**

Persons applying for transit visas must submit proof that they will be admitted to their destinations and they must be in possession of onward / return tickets.

## **DURATION AND PURPOSE OF STAY**

The period of residence in the RSA will be determined from the applicant's date of admission to the Republic in accordance with any conditions that may appear on the visa. On admission, the visa will be deemed to be a visitor's permit. Applicants must ensure that they request the full duration of their intended visits as renewals are subject to additional fees.

Applicants must also ensure that they apply for the correct visa (transit or visitor's) or temporary residence permit reflecting the true purpose of the visit, as any change in the purpose of stay will only be approved in the RSA for good cause and if the requirements of the Act are complied with.

## **WARNING**

Any applicant allowed entry into South Africa due to any misrepresentation, or false declaration on this application form or who sojourns in the Republic in contravention of his / her visa / permit conditions shall be guilty of an offence and liable on conviction to a fine or to imprisonment as an illegal foreigner.

*(Page 1 and 2 must be detached and retained by the applicant)*



**DEPARTMENT: HOME AFFAIRS  
REPUBLIC OF SOUTH AFRICA**

**APPLICATION FOR VISA OR TRANSIT VISA**  
[Section 7 (1) (g) read with sections 10A and 10B;  
Regulation 8 (1)]

Failure to complete this application form in full may result in the visa being delayed or refused.  
Please use block letters and black ink only.

**PERSONAL PARTICULARS**

Surname											
First names (in full)											
Maiden name											
Previous surname(s)											
	Y	Y	Y	Y	M	M	D	D			
Date of birth									City of birth .....		
Country of birth .....											
Gender	Male		Female								
Nationality .....								If acquired by naturalisation, state original nationality .....			
Where and when was present nationality obtained .....											
Passport/Travel Document Number .....								Issuing authority .....			
Type of document: Diplomatic/Official/Ordinary Passport/Travel Document/other (Specify) .....								Date of expiry .....			
Permanent residential address .....											
.....											
.....											
.....											

Period resident at this address.....	Telephone number(.....) (code) ..... (number)
Country of permanent residence .....	Period resident in that country

Occupation or profession.....

Name, address and telephone no. of employer, university, organisation, etc. to which you are attached, or that you attend or which you represent

.....

.....

.....

If self-employed, state name, address, telephone no. and nature of business

.....

.....

.....

Marital status	Never married		Married		Widowed		Separated		Divorced	
First name(s) of spouse										
Maiden name										
	Y	Y	Y	Y	M	M	D	D		
Date of birth									Nationality.....	

**NB: SEPARATE FORMS MUST BE COMPLETED IN RESPECT OF PERSONS OVER THE AGE OF 16 AND CHILDREN UNDER THE AGE OF 16 TRAVELLING ON THEIR OWN PASSPORTS**

Particulars of children endorsed on your passport accompanying you:

Surname	First name(s)	Date of birth	Place of birth
(1)			
(2)			
(3)			
(4)			

**VISIT TO SOUTH AFRICA**

Expected date of arrival in the Republic Y .....M ..... D .....

Place of arrival.....

Purpose of visit.....

Duration of stay (months, weeks or days) .....

Number of entries required

Single	
Multiple	
Two	

Proposed residential address (physical) in the Republic, including the full name(s) of your host or hotel

.....

.....

.....

**Names of organisations or persons you will be contacting during your stay in the Republic:**

Name	Address	Relationship
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

Identity document number or permanent residence permit number of South African host

.....

**Indicate by means of an X whichever is applicable**

Have you at any time applied for a permit to settle permanently in South Africa?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Have you ever been restricted or refused entry into South Africa?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Have you ever been deported from or ordered to leave South Africa?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Have you ever been convicted of any crime in any country?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Is a criminal action pending against you in any country?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Are you an unrehabilitated insolvent?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Are you suffering from tuberculosis or any other infectious or contagious disease or any mental or physical deficiency?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Have you ever been judicially declared incompetent?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Are you a member of, or adherent to an association or organisation advocating the practice of social violence or racial hatred or are you or have you been a member of an organisation or association utilising crime or terrorism to pursue its ends?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>

Give particulars if reply to one or more of the questions above is in the affirmative:

.....

.....

.....

**To be completed by applicants applying for visitor's permits exceeding three months:**

In the case of a spouse or dependant minor child of the holder of a permit issued in terms of section 11, 13, 14, 15, 17, 19 or 22, submission of a marriage certificate or an unabridged birth certificate.

Proof of academic sabbatical, if applicable.

Proof of non-remunerative voluntary or charitable activities to be undertaken, if applicable.

Proof of research to be undertaken, if applicable.

Proof of funds available for subsistence during period of visit.

**To be completed by applicants applying for diplomatic, official or courtesy visas:**

In the case of an official visit, submission of a note verbale.

In the case of a diplomatic placing in the Republic, proof of such placing.

**To be completed only by passengers in transit to another country:**

Destination after leaving the Republic.....  
Mode of travel to destination.....  
Intended date and port of departure from the Republic to that destination .....

Do you hold a visa or permit for temporary or permanent residence in the country of your destination? (Proof must be submitted) .....

**To be completed by persons wishing to work in the Republic**

Yes

No

If the answer is yes, please provide details .....

I SOLEMNLY DECLARE THAT THE ABOVE PARTICULARS PROVIDED BY ME ARE TRUE IN SUBSTANCE AND IN FACT AND THAT I FULLY UNDERSTAND THE MEANING THEREOF. I FURTHER DECLARE THAT I DO NOT CONTEMPLATE CHANGING THE PURPOSE OF MY VISIT WHILST IN THE REPUBLIC.

.....  
**Signature of applicant**

.....  
**Date**

**FOR OFFICIAL USE ONLY**

Approved/not approved by ..... on .....

Type of visa .....

Reasons for decision .....